



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: PUBLIC HEALTH NURSE (*Provisional Appointment)

SALARY: \$35,701 - \$47,636 annually

LOCATION: Monroe County Department of Public Health

JOB SUMMARY:

The position of Public Health Nurse (PHN) is a full time position in the Communicable Disease Prevention and Control (CDPC) Division of the Department of Public Health, and is primarily assigned to case investigations and reporting of communicable diseases under the New York State Sanitary Code (with the exception of Tuberculosis and Sexually Transmitted Diseases). The current vacancy is for a nurse who will be scheduled to work 8 a.m. to 5 p.m. This Public Health Nurse is responsible for approximately 75% of the investigation and reporting of reportable communicable diseases to the NYSDOH. This consists of conducting telephone interviews, computer applications, communicating with medical personnel, and completing reports. This position does not require patient care. The PHN is also responsible for participating in health department and community education programs. This employee will work under general supervision from, and report directly to, an Assistant Supervising Public Health Nurse.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered four (4) year college or university with a Bachelor's degree in Nursing

SPECIAL REQUIREMENTS:

Possession of a New York State Registered Professional Nurse's license and current registration to practice as a Registered Professional Nurse in New York State at the time of appointment or examination, whichever is first.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to:	Monroe County Department of Public Health 111 Westfall Road - Human Resources Rm:752B Rochester, NY 14620
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Posting Date: January 24, 2013

Posting Deadline: February 6, 2013

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.